

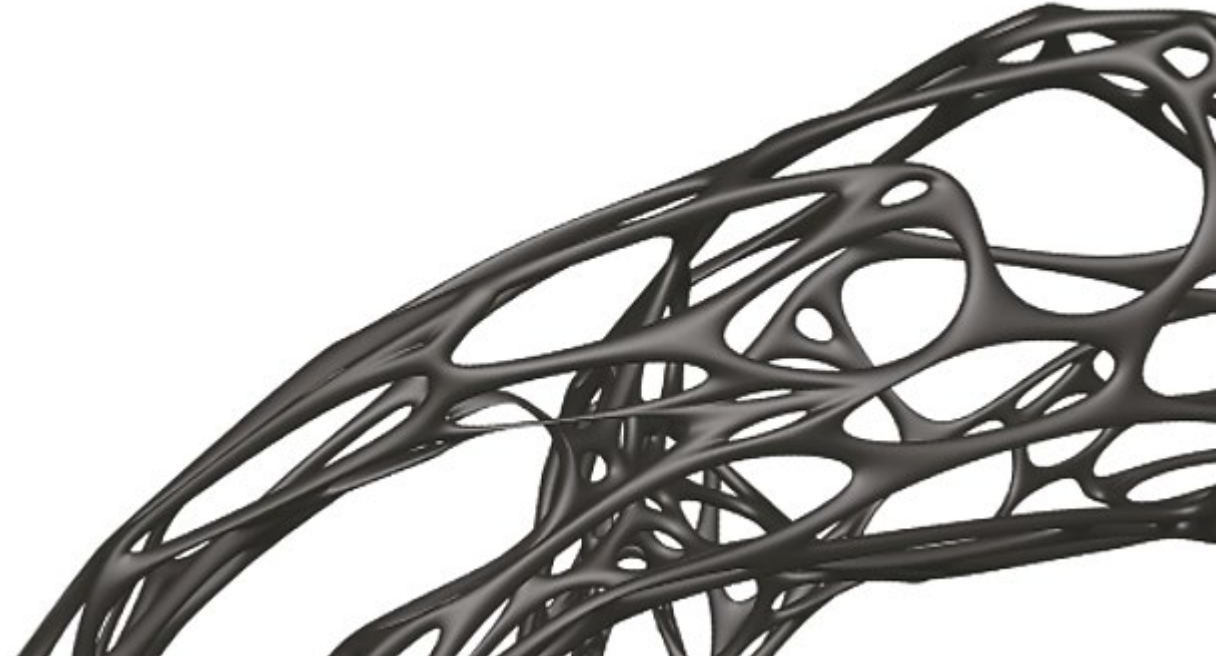


E-VENDOR PORTAL

SUPPLIER TRAINING GUIDE

 October 2025

PUBLIC



01

What is E-Vendor

E-Vendor is a user-friendly, intuitive, self-service supplier portal designed to streamline communication between suppliers and buyers. It comprehensively manages the entire supplier lifecycle – from supplier onboarding and purchase order processing to invoice collaboration and detailed reporting – facilitating seamless interactions for both EDGE buyers and our valued suppliers.

02

How the E-Vendor Portal Enhances Supplier and Procurement Operations

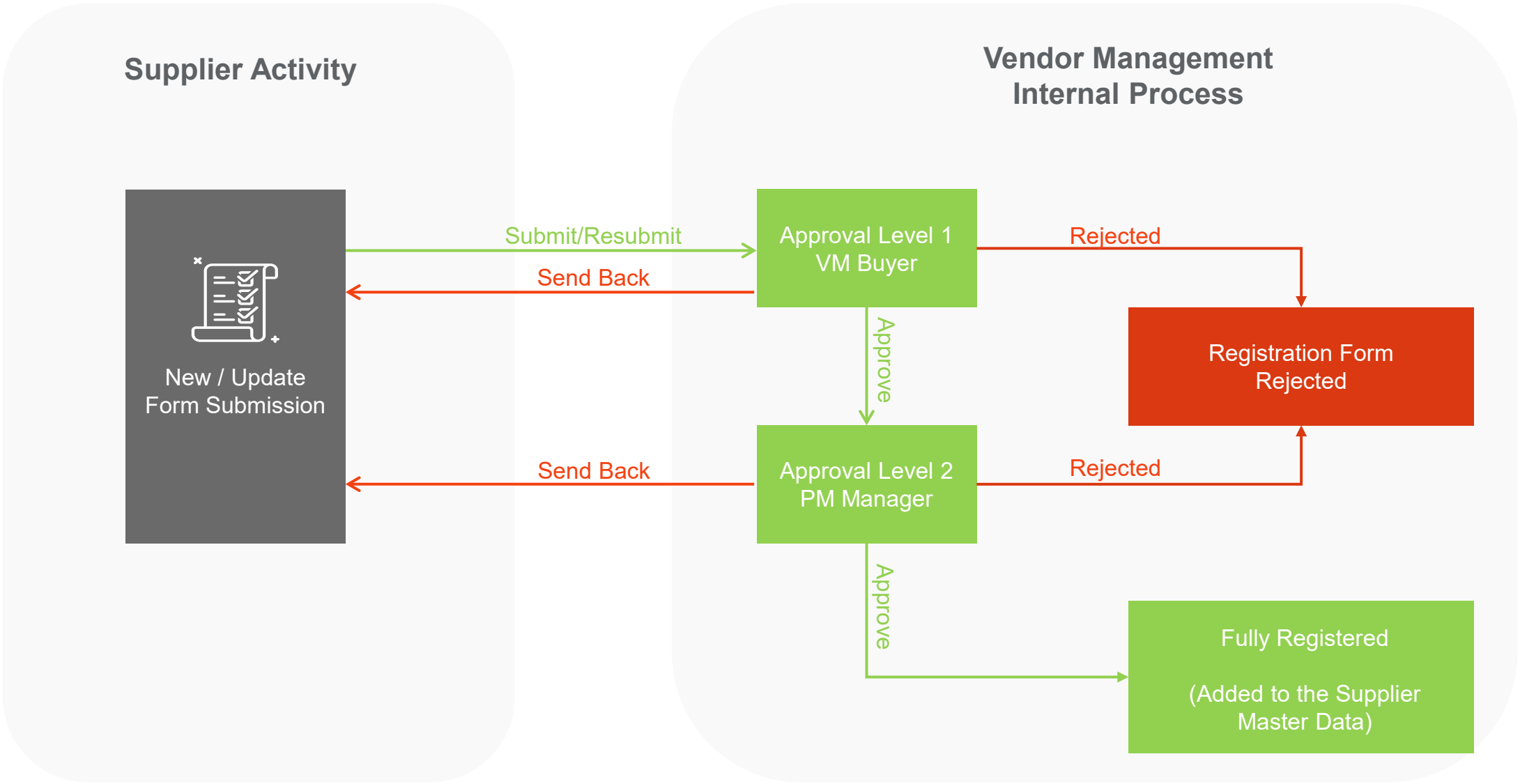
E-Vendor keeps suppliers updated on EDGE's requirements, purchase orders, and receivables, helping them plan more effectively and reducing phone and email communication. It also provides Procurement with clear visibility of order confirmations, dispatch plans, shipments, and delivery dates.

03

How E-Vendor Will Impact Our Suppliers

All communication between EDGE buyers and suppliers, as well as supplier profile registration and updates, will be conducted and managed through the E-Vendor Portal.

SUPPLIER REGISTRATION PROCESS



EDGE VENDOR REGISTRATION DOCUMENTS REQUIRED



Local Suppliers

- ◆ Trade Licence/ Certificate of Incorporation*
- ◆ Bank account letter issued by the bank for the current year *
- ◆ Passport copy/Emirates ID of authorised signatory (owner(s) and partner(s)) *
- ◆ VAT certificate, if applicable (if not – provide exemption letter) *
- ◆ In-Country Value (ICV) Certificate, if applicable
- ◆ Company profile
- ◆ Financial statement
- ◆ Quality certificates, e.g., ISO certification



Overseas Suppliers

- ◆ Trade Licence/ Business Licence/ Chamber of Commerce/ Company Registry/ Certificate of Incorporation *
- ◆ Bank account letter issued by the bank for the current year *
- ◆ Company profile
- ◆ Financial statement
- ◆ Quality certificates, e.g., ISO certification

REGISTRATION FORM MAIN SECTIONS

1

General Information

Includes company and business information, office address, owner(s) information, and focal point information.



2

Financial Information

Includes payment information, VAT details, ICV details and financial statement.



3

Operational Information

Includes supplier details, product/service descriptions, major clients, and exclusive and non-exclusive distributor of OEM.



4

Disclosures

Includes conflict-of-interest and relatives, legal cases, IT equipment, and HSE disclosures.



5

Attachments

Includes NDA (Non-Disclosure Agreement) and POA (Power of Attorney) letter.



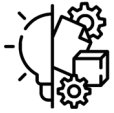
6

Submission Page

Includes confidentiality checkbox and the submitter's registration request details.



EDGE VENDOR REGISTRATION LOGIN CREDENTIALS



Invited Suppliers

1. Log in to the E-Vendor portal and access the registration form using the link below:

https://flpnwc-ndmcss2bql.dispatcher.ae1.hana.ondemand.com/sites/iven-selfreg#Supplier_Registration_Form_V5-Display&/Routehome

2. Enter your registered Email ID, then click on 'Generate Security PIN'. You will receive the Security PIN by Email.

Registered Email: *

Enter Registered Email

Security PIN: *

[Generate Security PIN](#)

Enter Security PIN

Login

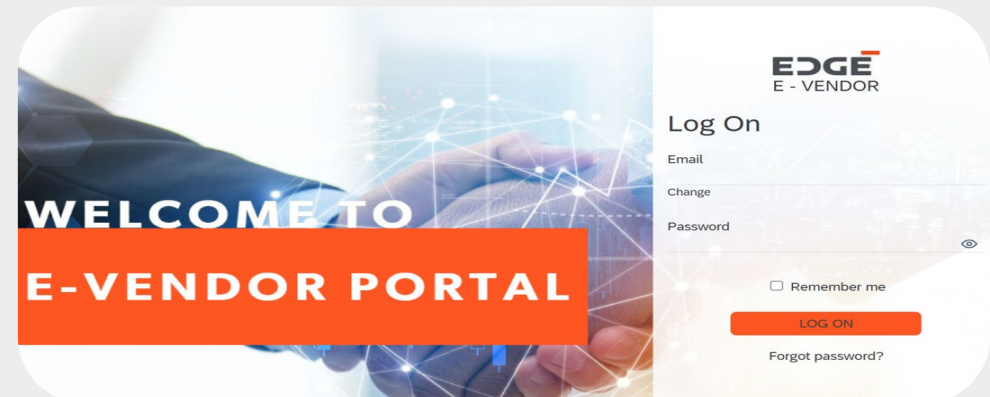


Existing Suppliers

1. Log in to the E-Vendor portal and access the registration form using the link below:

https://flpnwc-ndmcss2bql.dispatcher.ae1.hana.ondemand.com/sites/iven?hc_logi n#Home-Display

2. Enter your registered Email ID and password. If you don't have a password, click on 'Forgot Password' to reset it.





Supplier Self-Registration

1. Log in to the E-Vendor portal and access the registration form using the link below:

https://flpnwc-ndmcss2bql.dispatcher.ae1.hana.ondemand.com/sites/iven-selfreg#Supplier_Registration_Form_V5-Display&/preRegistration

2. Fill all mandatory fields mentioned with asterisks (*), then click on 'Generate Security PIN'. You will receive the Security PIN by Email.

Note: If a pop-up message appears stating that your company is already registered, please contact the Vendor Management Team at E-Vendor@edgegroup.ae

Pre-Registration Validation

Supplier Name: *

Should be same as Trade Licence Name

Email: *

Enter Email Address

Country: *

Select Country

Trade License Number:

Trade License No. Format Should be: CN7654234

Security PIN: *

[Generate Security PIN](#)

Enter Security PIN

Register Request

Are you already registered? [Click Here](#)

For any questions? E-vendor@edgegroup.ae

EDGE VENDOR REGISTRATION FORM WALKTHROUGH

To Create & Update Form

EDGE VENDOR REGISTRATION FORM WALKTHROUGH

LOG IN TO THE HOME PAGE

After you log in using the link on page 6 or 7, click on 'Supplier Registration Form'.

[Home](#) [Supplier Registration Form](#)

ABOUT E-VENDOR

E-Vendor is a user friendly, intuitive and self-serve supplier portal for a seamless collaboration and exchange of information between EDGE suppliers & procurement team that helps suppliers and buyers communicate with each other. It covers supplier registration end-to-end lifecycle including:

- Supplier Registration
- Purchase order collaboration
- Reporting capability for both EDGE Buyers and our Suppliers

Click [here](#) to access our step by step training guide



EDGE VENDOR REGISTRATION FORM WALKTHROUGH



INSTRUCTION AND INFORMATION PAGE

Please read all the information carefully, then click the ‘Next’ button to continue.

Instructions and Information

1. Any potential supplier interested in providing services or goods (the "Potential Supplier") to EDGE CD (the "Company") must go through a registration, qualification, and approval process.

2. The Registration and Prequalification Application Form (this "Form") facilitates the registration and prequalification of the Company's potential suppliers to ensure that only potential suppliers that meet the Company's requirements (including but not limited to appropriate experience, a proven track record, and necessary annual turnover) will be invited for bidding. This Form is a part of Prequalification Document and the Potential Supplier is expected to carefully examine all instructions, templates and terms and conditions, and to provide the Company with all information or documentation required for the purpose of registration and prequalification, so that the Company can properly assess the Potential Supplier's application in light of the Company's requirements. Please note that the Potential Supplier will not receive any confirmation or will not be contacted, immediately after it has submitted its registration application.

3. No purchase order will be issued to, or no contract will be entered into with, a potential supplier that is not pre-registered with the Company. The successful registration of a potential supplier does not guarantee that the Company will do business with that potential supplier. Any successful registration will be subject to the successful completion of the qualification and approval process.

4. In any case, the registration process initiated by the Potential Supplier, the successful completion of the Potential Supplier's registration or the pre-qualification of the Potential Supplier does not intend to create, and does not create any binding obligations on the Company or any of its affiliates for the benefit the Potential Supplier or the benefit of any third party, and shall not be construed as a guarantee or assurance that the Company will do business with the Potential Supplier.

5. By initiating the registration process with the Company, the Potential Supplier represents and warrants that:

(a). It (including any of its affiliates) conducts its businesses in compliance with all applicable all laws, regulations and policies it is subject to, including but not limited to any applicable export and import control laws, anti-corruption laws, employment laws, regulations, and standards in relation to labor practices and human rights, health and safety laws, environmental laws and anti-money laundering laws, and has instituted and maintained policies and procedures designed to promote and achieve compliance with such laws;

(b). no litigation, arbitration or administrative proceedings or investigations of, or before, any court, arbitral body or agency which, if adversely determined, are reasonably likely to have a material adverse effect have (to the best of its knowledge and belief (having made due and careful enquiry)) been started or threatened against it or any of its affiliates; and

(c). It (including any of its affiliates) is not subject to, and (to the best of its knowledge and belief (having made due and careful enquiry)) there are no circumstances have occurred which could lead to, any corporate action, legal proceedings or other procedure or step seeking a judgment of insolvency or bankruptcy or any other relief under any bankruptcy or insolvency law or other similar law affecting creditors' rights.

6. This Form must be completely filled in or approved by the authorized representative of the Potential Supplier.

7. All information provided by the Potential Supplier in this Form must match with the information and supporting documents uploaded by the Potential Supplier. Any such information must be true and accurate in all material respects as at the date of the information provided or uploaded by the Potential Supplier.

8. If (before the Company decides in its own absolute discretion to issue a purchase order or to enter into a contract with the Potential Supplier) there is any change in the information provided or uploaded by the Potential Supplier, such change must be immediately communicated in writing by the Potential Supplier to the Company.

9. The Potential Supplier will be notified via email through the Supplier's representative mentioned in this form, whether the application is successful or rejected.

10. The Potential Supplier will be subject to continuous assessment from all relevant aspects including, for example, based on the evolving term rates and quality of its supplies.

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» Next

Fill and complete all mandatory fields marked with a red asterisk (*). Fields without an asterisk are optional.

- **General Information:**
 - *Company name (English and Arabic): Write your company's legal name as per your Trade Licence.*
 - *Website: Enter your company's official website. (optional)*
 - *Registered Email ID: The field is automatically filled once you log in. If you need to change it, please contact the Vendor Management Team.*
- **Company Profile Upload:** *Upload your company's profile or brochure (PDF/Word).*
- **Head Office Address:** *Enter street no., city, region, country, postal code, email and contact number.*

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EDGE VENDOR REGISTRATION FORM WALKTHROUGH



1. GENERAL INFORMATION SECTION (2/3)

- Owner's Information:** Enter the owner's full name, nationality, phone number, and % of ownership. (If the company is owned by another company, please enter the CEO/Managing Director's information instead).
- Upload Passport Copy of the Owner:** This field is **mandatory** for local suppliers only and **optional** for overseas suppliers.
- Company Contact Person:** Enter the contact person's details who will receive all future tenders and communication from our Procurement Team. If there is more than one contact, please click on 'Add Contact'.
- Upload Passport Copy of the Contact Person:** This field is **mandatory** for local suppliers only and **optional** for overseas suppliers.

Owner's Information

Add Owner Info

Owner's name *	Owner's Nationality *	Owner's Phone No. *	Passport No.	Owner's percentage of ownership *	
	v	v			

Upload Passport of Owner

Passport Copy

+

Description	Upload	File Name	Download	Action
	Choose File	PASS1_225.pdf		

Company Contact Person

Add Contact

First Name *	Last Name *	Designation *	Nationality *	Email Address *	Contact Number *	
			v		v	

Upload Passport of Contact Person

Passport Copy

+

Description	Upload	File Name	Download	Action
	Choose File	PUBLIC PASS2_682.pdf		

EDGE VENDOR REGISTRATION FORM WALKTHROUGH



1. GENERAL INFORMATION SECTION (3/3)

- **Trade Licence No.:** Enter your company's Trade Licence Number or the company registration number as shown on the Commercial Licence.
- **Trade Licence Expiry Date:** Enter the expiry date as shown on the Trade Licence. (If no expiry date is indicated, enter 01/01/2030).
- **Registering Office Legal Structure:** Select the legal form of your company, such as:
 - **Sole Prop** (Sole Proprietorship): Business owned/managed by one individual.
 - **LLC** (Limited Liability Company): Private company where owners' liability is limited to their shares.
 - **PJSC** (Public Joint Stock Company): Company with public shareholders.
 - **Branch:** Branch office of an existing parent company.
 - **Govt** (Government): Government-owned entity or organisation.
 - **Other:** Any other legal form not listed along with the specification.
- **Supplier Category:** Select all applicable categories based on your business activities.
- **Type of Business:** Select the appropriate type of business. If you select 'Other', please specify in the provided field.
- **Supplier Documents:** Upload your company Trade Licence, Certificate of Incorporation, Commercial Licence, or Chamber of Commerce and enter the expiry date.

Business Information

Trade License No.:

Trade License Expiry Date:

Registering Office Legal Structure: *

Establishment Year: *

Supplier Category: *

Type Of Business: *

☒ Trade

☐ Manufacturer

☐ Service Provider

☐ Contractor

☐ Sole Agent

☐ Other

Supplier Documents

Attachment Type	Date of Expiry	Description	Upload	File Name	Download	Action
Certificate of Incorporation / Company Registration *			Choose File PUBLIC	INCO_330.pdf		

EDGE VENDOR REGISTRATION FORM WALKTHROUGH



2. FINANCIAL INFORMATION SECTION (1/4)

- Financial Information:** Enter the bank country, bank name, branch name, beneficiary name (must exactly match the registered company name), account number, IBAN, SWIFT/BIC code, and select the appropriate currency.
- Other Bank Details:** Complete the mandatory fields only if the company has more than one account. If this section was opened by mistake, scroll to the far right and click the red trash icon to delete it.
- Uploading Bank letter:** Upload your official bank letter signed, stamped and issued by the bank for the current year, containing account name, bank name, branch name, SWIFT code, currency, account number, IBAN (if applicable), and routing code.

2. Financial Information

Bank Country: *

Branch Name: *

IBAN Number:

Routing code:

Enter Routing code

Bank Currency: *

Swift code: *

Beneficiary Name: *

Other Code Name:

Enter Other Code Name

Bank Name: *

Account Number: *

Other Codes:

Enter Other Code

Other Bank Details

Other bank details are optional. If you wish to add, please make sure to fill up all the mandatory fields

Add Bank Info

Bank Name *	Branch Name *	Beneficiary Name *	Account Number *	IBAN Number *	Routing code	Other Code Name	Other Code Value	Bank Currency *	
	Enter Branch Name	Enter Beneficiary Name	Enter Account Number	Enter IBAN Number	Enter Routing code	Enter Other Code Name	Enter Other Code Value	Select Currency	

Bank letter must be in English, Signed, Stamped and issued by the bank OR Digitally/Electronically signed and updated by the bank *

Description	Upload	File Name	Download	Action
test	Choose File	BANK_807.pdf		

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EDGE VENDOR REGISTRATION FORM WALKTHROUGH



2. FINANCIAL INFORMATION SECTION (2/4)

1. VAT Details for Local Suppliers:

This field is **mandatory** for local suppliers only. Local suppliers must select 'YES', enter their VAT number, and provide the UAE Effective Registration Date (as stated in the VAT registration letter). Additionally, upload a copy of the Value Added Tax (VAT) certificate (refer to Picture 1). If your company is exempt from VAT, select 'NO' and upload an official letter on your company's letterhead confirming the exemption.

2. VAT Details for Overseas Suppliers:

Overseas suppliers must select 'NO' and state the reason as: 'Not a UAE company' and upload a company Commercial Licence (refer to Picture 2).

1

VAT Details

UAE VAT Registration Details are available ?:
☒ Yes ☐ No

UAE VAT Registration Number: *

UAE Effective Registration Date: *

TRN Certificate

Description	Upload	File Name	Download	Action
Enter Description	Choose File			

2

VAT Details

UAE VAT Registration Details are available ?:
☐ Yes ☒ No

If UAE Federal Tax registration detail are not available and you are Tax Exempted, kindly enter the Reason for exemption and upload it's evidence

Attachment Type	Reason for VAT exemption *	Upload	File Name	Download	Action
VAT Evidence		Choose File	VATEVD_208.pdf		

TRN Certificate

Description	Upload	File Name	Download	Action
Enter Description	Choose File			

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2. FINANCIAL INFORMATION SECTION (3/4)

In-Country Value (ICV): The ICV programme is a UAE government programme affiliated with the Ministry of Industry and Advanced Technology that aims to boost economic performance and support local industries by redirecting higher portions of public spending into the national economy.

- 1. **ICV Details for Local Suppliers:** Select ‘YES’ if your company holds a valid ICV certificate, then enter the ICV percentage and expiry date (refer to Picture 1).
- 2. **ICV Details for Overseas Suppliers:** Select ‘NO’, as the ICV programme applies only to UAE-based (local) suppliers (refer to Picture 2).

1

ICV Details

Are you accredited into the ICV program of UAE ?:☒ Yes ☐ No

ICV Percentage:

Enter ICV Percentage

ICV Validity:

Select ICV Validity Date

Attachment Type	Description	Upload	File Name	Download	Action
ICV Certificate	Update Description	Choose File			

2

ICV Details

Are you accredited into the ICV program of UAE ?:☐ Yes ☒ No

2. FINANCIAL INFORMATION SECTION (4/4)

Financial Statement (optional): Provide financial data for the last 2–3 years, including total revenue, net profit/loss, total assets, total equity, currency, and upload the corresponding financial statement documents.

Financial Statement

Financial Year	Total Revenue	Net Profit/Loss	Total Assets	Total Equity	Currency *
2023	Enter Revenue	Enter Net Profit/Loss	Enter Total Assets	Enter Total Equity	Select Currency

Financial Statement

Attachment Type	Description	Upload	File Name	Download	Action
Financial Statement 2024	Enter Description	Choose File		Download	Delete
Financial Statement 2023	Enter Description	Choose File		Download	Delete

Bank Update/Change

To update or change your bank details, please provide an official letter on your company letterhead, signed by the owner or an authorised signatory. The letter must include the following:

- Confirmation of the request to change the bank account
- Old bank account details
- New bank account details

Important Note:

Once the update is processed, the new bank details will be reflected in the invoice system, and all previous bank accounts will be deactivated to prevent any future payments to outdated accounts.

EDGE VENDOR REGISTRATION FORM WALKTHROUGH



3. OPERATIONAL INFORMATION SECTION (1/4)

Operational Information (optional)

Products / Service Description: Select the type of product/service, enter the official name of the product/service, provide a short explanation and choose the most relevant category of the product.

Catalogue of Products / Services: Upload your company catalogue, brochure or list of the products/services and add a short description of the file uploaded.

3. Operational Information

Products / Service description

Add Product Info

Type	Product Name	Product description	Category of product	
Select Type	Enter Product Name	Enter Product Description	Select Product Category	

Catalogue of Products / services

Description	Upload	File Name	Download	Action
Enter Description	Choose File			

EDGE VENDOR REGISTRATION FORM WALKTHROUGH



3. OPERATIONAL INFORMATION SECTION (2/4)

Major Clients / Customers (optional)

Customer Name: Provide details related to major clients/customers. The sub-section below includes the details of the customer's name and the percentage share of the business. The supplier can add multiple records using the 'Add Customer' button on the top right corner, above the table.

Major Customers: Provide a short explanation about the client or the type of business relationship and upload supporting documents if available.

Major Suppliers: Describe your key suppliers and type of goods or services they provide to your company and upload supporting documents if available.

List of References: Mention references such as clients, partners, or organisations who can provide positive feedback about your company and upload recommendation letters, certificates or other reference documents if available.

Major Clients / Customers

Add Customer

Customer Name	Percentage Share of Business
Enter Customer Name	Enter % Share OF Business

Major Customers

Description	Upload	File Name	Download	Action
Enter Description	<button>Choose File</button>			

Major Suppliers

Description	Upload	File Name	Download	Action
Enter Description	<button>Choose File</button>			

List of references

Description	Upload	File Name	Download	Action
Enter Description	<button>Choose File</button>			

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EDGE VENDOR REGISTRATION FORM WALKTHROUGH



3. OPERATIONAL INFORMATION SECTION (3/4)

Exclusive Distributor of OEM: Enter the name of the company for which your organisation is the exclusive distributor, state the country where your company holds exclusive rights, and indicate the type of products or services covered under this distribution.

Non-Exclusive Distributor of OEM: Enter the name of the company for which your organisation is a non-exclusive distributor, state the country where your company distribute their products and indicate the type of products or services your company distribute.

Exclusive Distributor Of OEM

Add

Company Name	Country	Category	
Enter Company Name	Enter Country	Enter Category	

Non Exclusive Distributor of OEM

Add

Company Name	Country	Category	
Enter Company Name	Enter Country	Enter Category	

EDGE

EDGE VENDOR REGISTRATION FORM WALKTHROUGH



3. OPERATIONAL INFORMATION SECTION (4/4)

Quality Certificates: Provide details related to Quality Certificates. It includes a table with the fields, description, action and done by. The supplier can select the action from the options displayed as radio buttons (e.g., Yes or No or NA). The supplier can add multiple records using the 'others' button on the top right corner above the table.

ISO Certificate: Enter the official name of the ISO Certificate, date of expiry, and upload the certificate.

Other Quality Certificates: Enter the name and expiry date of each certificate, and upload the corresponding document.

Quality Certificates

Others

Description	Action	Done by
ISO 9001:2015	☐ Yes ☐ No ☒ NA	Enter Name
EN 9100	☐ Yes ☐ No ☒ NA	Enter Name
ISO TS 16949	☐ Yes ☐ No ☒ NA	Enter Name
UNE EN ISO 3834	☐ Yes ☐ No ☒ NA	Enter Name
AQAP 2110; 2120; 2130	☐ Yes ☐ No ☒ NA	Enter Name
ISO 14001	☐ Yes ☐ No ☒ NA	Enter Name
OHSAS 18001	☐ Yes ☐ No ☒ NA	Enter Name
If not, are you planning certification?	☐ Yes ☐ No ☒ NA	Enter Name

ISO Certificate

+

Certificate Name	Date of Expiry	Description	Upload	File Name	Download	Action
ISO Certificate			Choose File	ISO_625.pdf		

Other Quality certificates

+

Certificate Name	Date of Expiry	Description	Upload	File Name	Download	Action
Quality Certificate			Choose File	QC_507.pdf		

EDGE VENDOR REGISTRATION FORM WALKTHROUGH



4. DISCLOSURES SECTION (1/2)

Disclosures (mandatory): Read the instructions carefully in this section and select the appropriate answer. If you answer ‘Yes’, please provide specific details.

ITAR and FCPA Compliance (mandatory): Please confirm whether your organisation complies with ITAR and FCPA regulations. If you answer ‘Yes’, provide details on the measures and controls in place to ensure compliance.

4. Disclosures

Conflict of Interest *

Please disclose any potential or actual conflict of interest that may arise from your future contractual relationship with THE COMPANY, including but not limited to disclosing whether any of the owners, officers or employees of your company, or any of their family members, have any personal relationships (including immediate family relationships) with any of THE COMPANY’s employees at the time of this registration. *

☐ Yes ☒ No

Legal Case Disclosure: *

Please disclose any concluded legal cases within the last five (5) years resulting from a claim by a current or past Customer/ Contractors/ Subcontractors. *

☐ Yes ☒ No

Relatives working for the (EDGE CD)

Do you have a relative working with (EDGE CD)?: * ☐ Yes ☒ No

ITAR and FCPA compliance

Does your company know and applies the American regulation (Foreign Corrupt Practices Act) (FCPA) concerning the practices of good conduct from corruption to public officials?: * ☐ Yes ☐ No ☒ NA

Are any of your supplies subject to ITAR or EAR regulations?: * ☐ Yes ☐ No ☒ NA

Do you use for any of your products any U.S. origin supply?: * ☐ Yes ☐ No ☒ NA

EDGE VENDOR REGISTRATION FORM WALKTHROUGH



4. DISCLOSURES SECTION (2/2)

IT Equipment and Tools (mandatory): Confirm if your organisation uses or provides IT equipment and tools in the course of work. If ‘Yes’, specify the types of equipment and any relevant compliance measures.

Health, Safety and Environment (mandatory): Confirm whether your organisation follows HSE policies and regulations. If ‘Yes’, provide details on safety protocols and environmental practices implemented.

IT Equipment and Tools

Does your company have any kind of management software ERP (Baan, SAP, NAV, etc)? Indicate which one: *

☐ Yes ☐ No ☒ NA

Does your company have any kind of software for industrial design (Catia, PDM, CAD, etc)? Indicate which one: *

☐ Yes ☐ No ☒ NA

Health, Safety And Environment

Do you have a Safety & Environment Policy in place?:

☐ Yes ☐ No ☒ NA

Does your company have a sustainability program?:

☐ Yes ☐ No ☒ NA

Does any of the commodities you supply require End User Certificate (EUC):

☐ Yes ☐ No ☒ NA

Are you dealing or using an environment friendly products & supplier?:

☐ Yes ☐ No ☒ NA

Do you comply with all UAE labor regulations including health insurance? (Applicable for UAE supplier):

☐ Yes ☐ No ☒ NA

Are any of the items you supply export controlled:

☐ Yes ☐ No ☒ NA

EDGE VENDOR REGISTRATION FORM WALKTHROUGH



5. ATTACHMENTS AND SUBMISSION SECTION FOR MUTUAL NDA REQUEST

- NDA Attachment (mandatory):** Upload a copy of the Mutual Non-Disclosure Agreement (NDA), signed by the authorised signatory and stamped. If it is not yet fully signed, share the NDA via email to obtain our Legal Team’s signature.
- Power of Attorney Attachment (optional):** Upload a document on your company letterhead confirming the authorised signatory.
- Submission Page (mandatory):** Tick the checkbox to declare that all provided information is true and to accept the terms and conditions. Enter the name of the person completing the form, their designation, and the date of submission, then click submit.

5. Attachments

Supported Attachment Types : txt, jpg, docx, docm, pdf, xlsx

Attachments

Please fill in the necessary details in the NDA form and re-upload to the below table

NDA Attachment *

Download NDA Form

NDA Type	Description	Upload	File Name	Download	Action
Mutual NDA *	Enter Description	Choose File			

Power of Attorney

Description	Upload	File Name	Download	Action
Enter Description	Choose File			

6. Submission Page

Completed by: *

Name of Person Completed by

Designation: *

Person Designation Completed by

Date:

I hereby declare that all information provided in this registration form is true, complete, and accurate to the best of my knowledge and in compliance with UAE laws. I understand that any false, misleading, or inaccurate information may result in the rejection of this application, disqualification from the procurement process, and legal consequences. I acknowledge that it is the sole responsibility of our company to ensure the accuracy and confidentiality of the submitted information and to update any changes as required. Furthermore, our company is responsible for safeguarding all login credentials, access rights, and any other sensitive data associated with this registration. EDGE bears no liability for any unauthorized access, data breaches, or loss resulting from user actions, negligence, or external cyber threats. By submitting this form, I confirm our acceptance of all applicable terms and conditions.

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Messenger

Save Draft

EDGE VENDOR REGISTRATION FORM WALKTHROUGH



5. ATTACHMENTS AND SUBMISSION SECTION FOR UNILATERAL NDA REQUEST

NDA Attachment (optional): Upload a copy of the Unilateral Non-Disclosure Agreement (NDA), signed by the authorised signatory and stamped.

Power of Attorney Attachment (optional): Upload a document on your company letterhead confirming the authorised signatory.

Submission Page (mandatory): Tick the first checkbox to confirm your agreement to the confidentiality statement. Tick the second checkbox to declare that all provided information is true. Then, enter the name of the person completing the form, their designation, and the date of submission, and click submit.

5. Attachments

Supported Attachment Types : txt, jpg, docx, docm, pdf, xlsx

Attachments

Please fill in the necessary details in the NDA form and re-upload to the below table

NDA Attachment *

Download NDA Form

NDA Type	Description	Upload	File Name	Download	Action
Mutual NDA *	Enter Description	Choose File			

Power of Attorney

Description	Upload	File Name	Download	Action
Enter Description	Choose File			

6. Submission Page

Completed by: *

Name of Person Completed by

Designation: *

Person Designation Completed by

Date:

☐

By ticking this box, you, as the supplier, agree to respect and maintain the confidentiality of all information that you may have access to or be entrusted with during the procurement process. This confidential information includes but is not limited to business strategies, financial data, operational procedures, customer lists, and intellectual property. You shall not disclose any confidential information to third parties nor use it for any purpose other than for the execution of your duties within the procurement process, unless you obtain prior written consent. You acknowledge that any breach of this confidentiality obligation may result in legal action. Your agreement to this confidentiality obligation continues to bind you even after the termination of the procurement process.

☐

I hereby declare that all information provided in this registration form is true, complete, and accurate to the best of my knowledge and in compliance with UAE laws. I understand that any false, misleading, or inaccurate information may result in the rejection of this application, disqualification from the procurement process, and legal consequences. I acknowledge that it is the sole responsibility of our company to ensure the accuracy and confidentiality of the submitted information and to update any changes as required. Furthermore, our company is responsible for safeguarding all login credentials, access rights, and any other sensitive data associated with this registration. EDGE bears no liability for any unauthorized access, data breaches, or loss resulting from user actions, negligence, or external cyber threats. By submitting this form, I confirm our acceptance of all applicable terms and conditions.

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Messenger Save Draft

EDGE VENDOR MANAGEMENT COMMUNICATION



Communicate with us at:
E-Vendor@EDGEGroup.ae



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